

Dillsboro Festival APPLICATION

Premier Western NC Events Sponsored by the Dillsboro Merchants Association

Contact Name: _____ Phone: _____

Company/Booth/Performance Name: _____

Address: _____

City: _____ State / Zip code: _____

Email: _____ Fax #: _____ CELL _____

Type of Booth/Activity:	Food	Performance	Artisan	Antique	Vintage	Other
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Check ALL that apply: Type of Wares:

Clay	Jewelry	Painting	Glass	Weaving	Wood	Furniture	Photo	Fabric	Clothing	Other
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General Information: Dillsboro is located at the intersection of RT 441 and Bus 23, off the Great Smokey Mountain Expressway (RT 23/74). Dillsboro Festivals are generally held in downtown Dillsboro, NC, on Front St. and Church St: Booths are usually placed on Front St.; Food vendors on Front St. and Church St. dependent on electrical needs. The music stage maybe located on Church St or near the railroad Depot. If you have any special needs please make a note on this application when you apply. We will do our best to accommodate all exhibitors.

Festivals are Juried: All applicants will be juried before being accepted into the show. The jury is made up of artisans and local business owners. Each specialty will be judged by an expert in that field who fully understands the nature and need of street festivals. Applicants must send 4 photos of their work/wares and 1 of their booth. Performers must submit a CD or DVD of their act with a view or picture of the act performing. Selections will be made upon the quality, originality of work, and a desire to keep the media balanced. All decisions of the committee are final. All applications must be received 2 months prior to the event. Notices will go out one month prior to the event. All application will be kept on file added to the Dillsboro contacts database.

FEES	
Application	\$10.00
Booth	\$65.00
Food Vender	\$100.00
Food w/Electricity	\$125.00
Late Fee	\$15.00
Returned Check	\$25.00

EVENT DATES	APPLICATION DEADLINES
Arts & Music Festival - Saturday, June 20	March 15, 2009
Antiques Fair - Saturday, Sept. 19	July 19, 2009
Harvest Festival Halloween- Saturday, October 31	August 31, 2009

Checks payable to DMA (Dillsboro Merchants Association)

Application may be emailed using the form provided on the website: visitdillsboro.org.

An application will not be considered complete until a check has been received.

- Application Checklist:**
- Completed and signed application form
 - 4 photos/slide or CD/DVD (PDF or jpeg) of your work
 - 1 photo of your booth or performance
 - Booth fee \$65.00
 - Application Fee (non refundable) \$10

(Note: WNC Pottery Festival is NOT sponsored by the DMA – contact: treehousepottery.com 828- 631-5100 or riverwoodpottery.com 828-586-3601.)

Mail to: Dillsboro Festival Application
P.O. Box 634, Dillsboro, NC 28725

For further information: email: info@visitdillsboro.org or call Janet Chinnners 828-586-1600 or Joe Frank McKee 828-631-5100

Dillsboro Festival

A Premier Western NC Event Sponsored by the Dillsboro Merchants Association Festival Rules

- Set up begins at 6:00 a.m. All vehicles must be off Front St. by 9:00 a.m. Exhibits must be ready for viewing promptly by 9:30 a.m. Tear down will NOT begin before 5:00 p.m. No vehicles will be allowed back on Front St. until 5:30. p.m.
- You are responsible for your own props, including tables, tent/canopy, hanging materials, and/or folding chairs that you may need for your booth. A white tent or *easy up* is strongly recommended.
- ALL ITEMS for sale at the Arts & Music and other artisan festivals MUST BE HANDMADE by the artist. No Manufactured Goods, "Seconds," or *Sale* signs allowed. Only artists selling their own work will be eligible to participate.
- The Selection Committee will screen booths Saturday morning and throughout the day. WORK/WARES IN APPLICATION PHOTOS MUST BE REPRESENTATIVE OF THE WORK TO BE SHOWN.
- Exhibitors are responsible for collecting and reporting their own sales tax.
- Exhibitors are prohibited from selling promotional items not created by the participant (e.g. Postcards, Calendars, T-shirts, Etc.). This does not include valuable antiques.
- Food Vendors agree to dispose of waste in an appropriate manner. It is not permissible to dispose of grease waste in the town's sewer system. Food Vendors must meet all Health Department standards.
- I agree to help maintain the festival area, practicing all safety rules, particularly fire safety.
- The sponsor will provide no insurance. Insurance, if any, must be placed and paid for by the exhibitor. I hereby relieve the sponsors of the festival of all responsibility in connection with the safe keeping of property while said properties are at the festival.
- As a crafter, I understand that the electrical facilities are limited to food booths. I understand that if I have a food booth, I must request electricity and pay a \$25.00 fee in advance. I understand that I must provide my own electrical cords.
- The Dillsboro Merchants Association (DMA) and the Town of Dillsboro will not be responsible for any injury or loss that may arise or come to the exhibitor, his employee(s), or his goods, for any reason whatsoever while the festival premises are being occupied under this agreement.
- If any of these rules are not upheld the committee can require the participant to close their booth and leave the show.
- I understand that the show will go on rain or shine, if for any reason whatsoever, it becomes impossible to have the festival, I understand that this agreement is terminated and I will waive any and all claims for damages.
- Refunds will be made only if this application is not accepted.

Liability Release:

I hereby release and forever discharge the town of Dillsboro, the D.M.A., and the sponsors and their directors, officers, employees, agents and volunteers from any responsibility, personal liability, claims, loss or damage arising out of or in conjunction with my application to or participation in the Dillsboro Arts & Music Festival which is not responsible for any injury sustained by exhibitors or guests while within the space designated for exhibits. Further, I understand that I store my art at my own risk without exception or limitation.

My signature indicates acceptance of all conditions and rules of this prospectus. Application forms without signature will not be accepted. I have enclosed all the necessary information and payments for the Dillsboro Festival. All photos enclosed accurately represent my work.

Signature: _____

Date: _____

Print Name: _____

Company Name & Address: _____